

HASD Community Service / Graduation Project

Students will perform THIRTY HOURS of documented community service and submit a reflective, written component about their community service experience.*

Community Service is defined as time spent after school, working for a non-profit organization. Students may NOT be paid for their Community Service hours.

The Project Proposal/Application must be pre-approved by the advisor before accumulating community service hours. Any documented community service hours prior to approval will not count towards the thirty required hours. **Students may acquire hours from one (1) organization but not more than four (4) organizations.**

Any students wishing to begin Community Service hours before meeting with advisors on December 1st may sign up in the 11th-grade office with Mr. Conston.

Community service must be a minimum of thirty (30) hours, unpaid.

Examples of things that MAY NOT be used as a Graduation Project:

- College coursework and/or Credit Recovery Course
- It does not include class assignments.
- It does not include personal employment or work.
- It cannot include volunteer hours performed during the school day.
- Students are not permitted to complete their community service in stores and/or in restaurants

Requirements in addition to the Community Service:

- Students **MUST** keep a log of their hours. A log must be filled out each time students volunteer. Log forms are available online at the HAHS webpage.
- Students **MUST** have a visual aid to accompany their project. Pictures of students performing the community service must be included. Other suggestions for the visual aid includes: a poster, video, charts, and objects from the event.
- Students **MUST** complete a "written component" (to be handed in at the last meeting with advisors). The product for this "written component" **MUST** be typed and written in complete sentences.

***Students MUST seek permission from either Mr. Petrone, Mrs. Herman or Mr. Conston for work on a graduation project other than community service**

Community service shall be performed at a non-profit organization operating as a service to the community.

DEADLINES

There are three (3) deadlines associated with the Graduation Project

- 1. December 1st- “Community Service Contract” MUST be submitted to advisor on this date
(Contract must be filled out by student and signed by parent/guardian and Service Organization Supervisor)**
- 2. March 1st- 2nd meeting with advisor in order to present “Log Hours.” .
Advisor will also begin discussing upcoming student presentations.
(Minimum 15 hours MUST be completed along with Service Organization Supervisor signature verifying hours)**
- 3 . May 23rd – 3rd and final meeting. Students will meet with advisors in order to submit “Log Hours Sheet” and to discuss presentation dates.
“Reflective Analysis” sheet must be submitted to advisor on this date.
(NO EXCEPTIONS).
(All hours MUST be completed along with Service Organization Supervisor signature verifying hours)**

Late submissions MAY result in additional hours being added to the total number of hours required for completion of the graduation project.

The goal of HAHS entails having ALL juniors complete their individual graduation projects by the end of the Junior Year.

Important Note:

This is volunteering. Once again, students **cannot** be paid for their hours.