

I-Ready Help Sheet:

VERY IMPORTANT- CLICK ON "BACK" BUTTONS. DO NOT CLICK ON "BACK ARROWS" ON THE BROWSER!

- CHROME BROWSERS WORK BEST

- Home Screen
 - *What students still need to complete the diagnostic?
 - Check during every diagnostic
 - *What students are struggling with the lessons?
 - Check WEEKLY (Specifically for "ORANGE" Triangles)

- Accessing Class Reports
 - Diagnostic Results:
 - Reports → Class Reports → Class Profile
 - Select "Class"
 - Define "On Level"= Standard View
 - Show: Select Window (Window 1= Diagnostic 1, Window 2= Diagnostic 2, etc.)
 - Create Report (From the report, you may view individual student reports by clicking on their names)

 - Class Response to Instruction:
 - Reports → Class Reports → Class Response to Instruction
 - Select Class
 - Show= All Activity
 - Create Report (From the report, you may view individual student reports by clicking on their names)

 - Instructional Grouping Profile
 - Reports → Class Reports → Instructional Grouping Profile → Select Window → Create Report

 - Accessing Student Reports
 - Reports → Student Reports Tab →
 - For Student Profile Report (REPORT THAT IS GIVEN TO PARENTS IF ASKED)
 - Select "Subject"
 - Select "Student"
 - Window: Standard View
 - Show: Select MOST RECENT Test Date
 - Create Report

 - Student Response to Instruction
 - Select "Subject"
 - Select "Student"
 - All Summary
 - Create Report

- What students are struggling?
 - Home Screen → What students are struggling? → Click on name → View lessons student is struggling
 - Turn Domains On
 - Assignments → Lesson Plans → Look at domains on the top & look for "OFF" → Click on domain → Turn Domain On → Save
- Printing Usernames and Passwords
 - Roster → Classes → "Edit" (pick any class) → Print Passwords
- Adding Extra Lessons
 - Assignments → Extra Lessons → Select Class → Select Student → Add Lessons → Select Domain → Select Lesson you want to add → Add
- Adding/Removing Students from Class Lists
 - Removing Students
 - Roster → Students → Edit (for student to be removed) → Class Enrollment → Remove → OK
 - Adding Students
 - See Administrator
 - Student Transfer from within HASD
 - Email Tina Biasi
- Creating Instructional Group
 - Roster → Instructional Group Tab → Add Instructional Group → Name the Group → Grade Level → Pick Math or Reading
 - Student Enrollment Tab
 - Add students you want to the group
 - Save & Close
- Resource Page
 - Resources → Explore I-Ready Central → (May need to log in again)
 - Diagnostic Tab on the side—Sample Videos for Diagnostic
 - Home Connections - Letters for Parents, log in cards, etc!

Contact Information:

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