|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Always****10** | **Usually****8** | **Sometimes****6** | **Seldom****4** | **Never****2** |
| Sit Up Straight |  |  |  |  |  |
| Feet Flat |  |  |  |  |  |
| Arms Straight |  |  |  |  |  |
| Fingers Curved |  |  |  |  |  |
| Elbows by Sides |  |  |  |  |  |
| Eyes on copy – NOT PEEKING |  |  |  |  |  |
| Strikes Keys Using the Correct Fingers |  |  |  |  |  |
| Steady Typing Rhythm |  |  |  |  |  |
| Listens to Teacher- Shows Respect |  |  |  |  |  |
| Remains on TaskShows Work Ethics |  |  |  |  |  |

KEYBOARDING RUBRIC