



# Interested in becoming an Early Childhood Teacher? We are looking for someone to join our team.

Earn your Child Development Associate Certificate (CDA), Associates Degree, Bachelor's Degree, and/or Master's Degree for free while gaining valuable full-time experience in our nationally accredited, four-STARs, Pennsylvania Department of Education licensed program\*

## Company information:

Country Charm Early Learning Center, Inc. (CCELC) is located in Drums, Pennsylvania. We serve children ages 6 weeks through to school-age. Our goal is to foster a love for learning by promoting high self-esteem and encouraging natural curiosity. Developmentally appropriate and success-oriented programs are specially designed for the growth and development of a child's social, emotional, intellectual, and physical needs. CCELC complies with the Department of Human Services (DHS), Keystone STARs, Pre-K Counts, the Office of Child Development and Early Learning (OCDEL), PA Department of Education, and the National Association for the Education of Young Children (NAEYC). EOE.

## Description of role:

The person selected for this position should be a sensitive and mature individual who is able to relate well to both children and adults. This person must have the personality and ability to provide leadership and stability for program continuity.

## Tasks:

- Assisting in planning the learning environment, setting up interest centers, and preparing the needed materials and supplies in accordance with the policies and philosophy of the school, based on the Creative Curriculum and research-based practices, as well as, delivering a developmentally and individually appropriate educational program based on individual interests, culture, abilities, multiple intelligence, and pace of learning
- Sitting and positively interacting with children during activities and family style meals
- Actively engaging with children while on the playground
- Helping to maintain attendance records, daily written communication with families regarding meals, activities, and diapering; anecdotal and portfolio-based recording of



individual growth and development, assessing the developmental levels of the children, and other record keeping as required

- Participating in parent conferences focused on children's academic progress and behavioral needs
- Treating children with dignity and respect
- Providing an aesthetically pleasing and clean learning environment/ assisting in the maintenance of the school
- Working with other staff members to form a positive, supportive team atmosphere

To apply, please send the following to [admissions@countrycharmenc.com](mailto:admissions@countrycharmenc.com):

- A letter of interest
- Teacher recommendation
- Guidance counselor recommendation (or second teacher recommendation)
- High school transcript

Full-time Benefit Summary (specific details can be found in our staff handbook):

- Health insurance
- Dental Insurance
- Vision Insurance
- Short term disability insurance
- Voluntary Life Insurance
- Direct deposit of pay
- Teacher's Retail Discount Program
- Prescription Discount Card
- Continuing Educational Benefit
- Paid training and conference fees
- Paid planning time
- Paid fifteen-minute break for every four hours consecutively worked\*
- Breakfast, lunch, snacks provided
- Monthly paid staff meetings
- Professional Liability Insurance
- Sexual Abuse Insurance
- Discounted Childcare Tuition
- Reimbursements of paid memberships
  - Sam's Club
  - AAA Motor Club
  - Fitness center
  - NAEYC
- Paid time off (including regular, holiday, and bereavement)

\*Employment time commitment after graduation required