

# HAZLETON AREA SCHOOL DISTRICT

## DAY CARE/CAREGIVER TRANSPORTATION REQUEST FORM

IF A CHILD IS TO BE TRANSPORTED TO A DAY CARE PROVIDER CERTIFIED BY THE COMMONWEALTH OF PENNSYLVANIA, OR TO A CAREGIVER PLEASE FILL OUT THE INFORMATION BELOW. THIS FORM MUST BE FORWARDED TO THE SCHOOLS OFFICE. A COPY WILL BE FORWARDED TO THE TRANSPORTATION DEPARTMENT. **NOTE: COMPLETION OF THIS FORM DOES NOT GUARANTEE TRANSPORTATION. IF YOUR CHILD IS NOT ELIGIBLE FOR TRANSPORTATION TO SCHOOL THEN YOU ARE NOT ELIGIBLE FOR TRANSPORTATION TO EITHER A DAY CARE OR CAREGIVER.**

**THE FOLLOWING RESTRICTIONS APPLY:**

1. If not a certified daycare but a caregiver a notarized letter between the parent & caregiver taking responsibility for the child is needed to process this request.
2. Transportation will be provided only to locations on existing bus routes for the school your child attends. Students will be picked up and dropped off at the bus stop closest to the address supplied by the parent/guardian for the alternate site.
3. Within the same school district we will accommodate different addresses for transportation to school and transportation from school only where space is available on the bus.
4. All transportation must be for every school day. There will be no split service, such as, 3 days at one location and 2 days at another.

SCHOOL NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_ STUDENT ID #: \_\_\_\_\_ GRADE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PARENT(S)/GUARDIAN NAME:

MOTHER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

FATHER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

**DAY CARE PROVIDER / CAREGIVER\*:**

NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

DATE OF DAY CARE PROVISION TO START: \_\_\_\_\_

MORNING DAY CARE:

NOTE: TAKES 1 TO 3 DAYS TO PROCESS REQUEST

AFTERNOON DAY CARE:

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_ DATE: \_\_\_\_\_

\* Day care provider must be located in the same school district & within the school boundary that student attends.